

2 January 2025

Dear Parents/Guardians,

The Horizon family warmly welcomes all our students and parents to 2025! We are grateful and appreciative of our parents' support and look forward to your continued support and partnership to educate our students.

1. Introduction by Principal

Happy New Year and welcome to an exciting chapter in our school's journey!

This year, guided by the theme "Exploring Possibilities, Learning Together," we aim to inspire growth, collaboration, and discovery as a vibrant learning community. Rooted in our vision of nurturing "Confident Leaders, Responsible Citizens," we embrace the 7 Habits of the Leader in Me framework, encouraging proactive actions, clear goals, meaningful priorities, and holistic well-being. Together, with hope and collaboration, we strive to create a supportive school culture where every student thrives, embraces self-leadership, and contributes positively to society. Thank you for your invaluable partnership in shaping a brighter future!

2. Towards a Safe and Secure Horizon

We seek parents' support to keep schools a safe environment for students. If your child is unwell, please ensure that he/she stays at home and seeks medical attention if necessary. If your child is recovering from respiratory-related illnesses, please encourage him/her to exercise social responsibility (e.g., by wearing a mask, minimising social interactions with big groups). We appreciate your support and will continue to work with you closely. Let us all do our part to exercise personal and social responsibility and stay safe.

In the interest of student safety, the school will continue educating students about good road safety practices. We appeal to parents/guardians to reiterate the importance of road safety practices and be good role models of these practices to your children.

Parents are permitted to drop off and pick up their children at the school foyer. During dismissal, the vehicular entry gate will only be open when the school buses have departed the school. Do maintain the "Stop, Drop and Go" practice when alighting or picking up your child at the foyer. Do not park and wait at the foyer. This will inconvenience other parents. Should you need to park your car, car parks can be found at the neighbouring Multi-Storey Carparks at Edgedale Green and Punggol Spectra. Students can also use gates B and C as alternative points of access from Edgedale Green, Punggol Breeze and Punggol Spectra.

We would also like to remind parents to show consideration for other road users and to be respectful of LTA's road rules and regulations. Please do not,

- park 9 metres within a bus stop area;
- park 6 metres within a junction;
- park 3 metres within a fire-hydrant;
- park 50 metres of a pedestrian crossing;
- park abreast (double parking);
- park at entrances or exits of buildings.

We encourage parents to turn off your car engine instead of leaving it idling while waiting for your child/ward.

3. Opening Hours of School Gates

The opening hours of the school gates are as follows:

Gate A	Gate B	Gate C	Gate D (Only for MK@Horizon and KCare@Horizon)
6. 30 a.m. to 7.00 p.m. (Mon – Fri)	7.00 a.m. to 7.25 a.m. (Mon to Fri)		7.00 a.m. to 7.00 p.m. (Mon – Fri)
	1.45 p.m. to 2.05 p.m. (Mon to Fri)		
	3.15 p.m. to 3.30 p.m. (Mon)		
	3.15 p.m. to 4.00 p.m. (Tue & Thu)		
	6.00 p.m. to 6.30 p.m. (Mon to Fri)		

Due to a delay in the completion of the sheltered walkway, pedestrian traffic during school arrival in the morning and school dismissal in the afternoon at Gate A will be affected. For safety reasons, as school arrival and dismissal involve vehicular movements at Gate A including school buses, pedestrian traffic at Gate A will not be available from Thursday 2 Jan 2025 onwards. Pedestrian school arrival and dismissal will be via Gate B and Gate C. Vehicular traffic via Gate A remains available during school arrival. Construction of the sheltered walkway is re-scheduled for completion by end of Jan 2025 and the pedestrian traffic during school arrival and dismissal can resume as reflected in the table above.

4. School Matters

The school is committed to nurturing our students into confident and responsible leaders. Together, in partnership, we will be able to provide the best possible learning experience for your children.

(i) **Attendance**

We strongly urge all parents/guardians to avoid travel during term time. Presence in school during term time ensures that your child/ward is not disadvantaged by missing out on curriculum content taught. In the event of his/her absence, a medical certificate from a doctor or letter from parents/guardians would need to be submitted promptly to the Form Teacher upon your child's / ward's return.

(ii) **Punctuality**

We emphasise the importance of being punctual when reporting to school and lessons. This practice is consistent with Habit 1: Being Proactive. All students are expected to be in school by 7.30 a.m. and will participate in the flag-raising ceremony at 7.35 a.m. Students are to report to their classrooms on Mondays, Wednesdays and Fridays, while reporting to the Hall on Tuesdays and Thursdays. In line with our School Value: Respect, let us all ensure that these respectful practices are adhered to.

(iii) Attire

We would like to instil a sense of pride and strong identity with Horizon Primary School, students are required to report to school in full uniform on all days unless there is P.E. Students in Primary 1 and Primary 2 do not need to be in their school uniform on the following days:

Day	Activity	For
Monday	PAL	Primary 1 Students
Thursday	PAL	Primary 2 Students

An attire check will be conducted on Tuesday, 14 January 2025. Please refer to page 21 of the Student Organiser for further details on school attire.

(iv) School Hours

School Day	School Hours	Remarks
Mondays To Fridays	7.45 a.m. to 1.45 p.m.	Reporting time for all students: 7.30 a.m. to the respective venues: 1) Mondays, Wednesdays, Fridays – Classroom 2) Tuesdays and Thursdays – Hall (<i>Flag-Raising will commence at 7.35 a.m.</i>)
	8.45 a.m. to 9.15 a.m. 9.15 a.m. to 9.45 a.m. 9.45 a.m. to 10.15 a.m. 10.15 a.m. to 10.45 a.m.	Recess for Primary 1 & 2 Recess for Primary 5 Recess for Primary 6 Recess for Primary 3 & 4
	P1 / P2: 11.45 a.m. – 12.15 p.m. P3 – P6: 12.15 p.m. to 12.45 p.m.	Quick Bites (QB) for all students (<i>Teachers will allocate time for QB while students are still engaged in teaching and learning.</i>)
Mondays	2.15 p.m. to 3.15 p.m.	1) *Lessons for Primary 3, 4, 5 & 6 students taking Higher Mother Tongue 2) *Lessons for Primary 6 students taking Foundation Mathematics/Science
Tuesdays	2.15 p.m. to 3.45 p.m.	*Small-Group Teaching (SGT) for Primary 3 to 6 (selected students only)
Wednesdays	7.45 a.m. to 9.15 a.m.	*CCA Sessions for Primary 3 to 6 students
Thursdays	2.15 p.m. to 3.45 p.m.	*Small-Group Teaching (SGT) for Primary 3 to 6 (selected students only)
	2.15 p.m. to 3.45 p.m.	*E2K Mathematics & Science Programmes for Primary 4 & 5 (selected students only)
Fridays	2.15 p.m. to 3.15 p.m.	Primary 3 & 4 Mother Tongue Support Programme (Tamil Language)
	2.15 p.m. to 3.15 p.m.	Primary 3 & 4 Mother Tongue Support Programme (Malay Language)

5. Communication with Parents/Guardians

Horizon Primary School values strong partnership with parents. Hence, we urge parents/guardians to be familiar with the different platforms that the school will use to communicate with you. A welcome letter will be sent out in Week 2 to inform you of your child's/ward's Form Teachers and subject teachers with their email addresses.

Should you need clarification about school programmes or have queries about school administrative matters related to your children, you can contact the school at 6753 5411 or email us at horizon_ps@moe.edu.sg.

(i) Student Organiser

Every student will have a Student Organiser specially designed by the school. This year, the cover page of our organiser is designed by Felicia Lee Wen Wen from P6 Creator and we are proud of her work. The theme for 2025 is "Exploring Possibilities, Learning Together". We would like all Horizon Stars to acquire the right values and dispositions to navigate through the various challenges that they may face in their journey to explore and learn, not only by themselves, but with the support of their peers, teachers and family members.

The organiser is a useful tool for students to practice the 7 Habits and learn how to manage their daily lives. Students will have to bring their organisers daily to record important information. Please take time to go through it with your child daily. You may also use the organiser to communicate with your child's teachers. Kindly advise your child to alert the teachers if you have written some notes for their teacher in the organiser.

(ii) Parent-School Communication App – Parents Gateway

Parents Gateway is a mobile app that provides a one-stop portal to keep parents informed about key administrative matters. The school will use Parents Gateway to provide timely announcements regarding school's events and activities. Parents will also be able to perform administrative functions using this mobile app, such as providing consent for their children to participate in school activities.

For more information on Parents Gateway, please visit: <https://pg.moe.edu.sg/faq>

(iii) School Website

Please visit our school website at www.horizonpri.moe.edu.sg to access the school information, updates and important announcements. WE-CONNECT! letters are also available online on the school's website.

(iv) Facebook and Instagram Pages

Horizon Primary School is on Facebook (FB) at <https://www.facebook.com/HorizonPrimary> and Instagram (IG) at <https://www.instagram.com/hrpsofficial/>. Through our FB & IG pages, we will showcase our school's events and activities. Please like and follow our FB & IG pages to be updated on our school's events and activities.

6. Online Learning Platforms at Horizon Primary School

At Horizon Primary School, ICT is used productively for quality learning in support of the curriculum. The following online platforms are accessible by your child / ward even when they are at home. More details will be communicated to parents via Parents Gateway.

Singapore Student Learning Space (SLS)

The SLS is an online platform with tools and curriculum-aligned resources for all students to learn anytime, anywhere, collaboratively and at their own pace. With SLS, students can take greater ownership of their learning and pick up skills and habits that prepare them for lifelong learning.

Teachers will use SLS to complement classroom teaching and learning and students can revisit the lessons at home. SLS can be accessed through <https://learning.moe.edu.sg>.

KooBits

KooBits is an online learning platform for students learning Mathematics. It contains tutorials, topical Math questions and solutions with models and diagrams. Teachers will be assigning regular assignments using this platform to enhance Math factual fluency and reinforce problem-solving strategies taught in class. Students are encouraged to be problem-solvers through the various activities and competitions available on KooBits.

It can be accessed through <https://member.koobits.com/>.

Ezhishi

EZhishi is a supplementary Chinese Language reading and learning resource for students learning Chinese. It consists of an online learning platform and bi-weekly magazines. Teachers will incorporate eZhishi resources into their lessons to promote self-directed learning and enhance students' interest in learning Chinese Language. It can be accessed through <https://www.ezhishi.net>.

Do note that P2 to P6 students may access learning resources for SLS from the start of the year using their MIMS account details. P1 students will receive their login ID and password during a familiarisation exercise for SLS conducted during curriculum time. For other learning platforms, they may access 2025 learning resources from 1 February 2025 onwards.

7. Student Matters

(i) DEAR (Drop Everything And Read) Time before Flag Raising Ceremony

To encourage our students to read widely, students are required to bring an **English Language book** on **Mondays to Wednesdays** and a **Mother Tongue Language book** on **Thursdays and Fridays**. The choice of books should be age-appropriate and vary across genres and content. Through this, we aim to develop a reading culture and a strong passion for reading in our students.

(ii) 2025 Class Timetable

Students will be issued their class timetables on Tuesday, 14 January 2025, and we encourage our students to pack their bags based on the subjects indicated in their timetables. This ensures that your child/ward will have the necessary books and materials for his/her daily lessons and activities. In addition, this practice also results in students' school bags being maintained at a manageable weight.

(iii) Quick Bites (QB)

Quick Bites provides students who have a long wait between their recess and lunch with the opportunity to have a snack in the interim. P1 and P2 students will have their quick bites between **11.45 a.m. – 12.15 p.m.** while P3 – P6 students between **12.15 p.m. – 12.45 p.m.**, students can have a healthy snack (e.g., a piece of fruit or a sandwich) which can be consumed in class within 10 minutes.

(iv) Co-Curricular Activity (CCA), Programme for Active Learning (PAL) and SwimSafer

Co-curricular activities provide our Primary 3 to 6 students with the platform to develop their interest and talents, along with the opportunity to forge friendships and build character. Feedback from the students have shown that they enjoy the CCA sessions as they get to bond with their peers from other classes, teachers and coaches/instructors. Students will get the opportunity to showcase their talents and strive for excellence through various competition platforms such as the National School Games (NSG), World Robot Olympiad (WRO), as well as performances in school and external venues. More details will be provided by the CCA teachers during their CCA sessions.

The Programme for Active Learning (PAL) aims to deliver a greater emphasis in non-academic programmes for all Primary 1 and 2 students, through the exposure to varied and fun learning experiences in the four domains: Sports and Games, Outdoor Education, Performing Arts and Visual Arts. Students also learn socio-emotional competencies such as respecting others and responsible decision making. PAL nurtures confidence, curiosity and cooperation skills in students. PAL lessons are also time for students and teachers to foster deeper Teacher-Student Relationships (TSR). This is done so through the effective facilitation on sharing of feelings and discussions on self-awareness and relationship-management.

In alignment with our PE curriculum and equipping them with the necessary skills and knowledge in water safety, we will be having SwimSafer for our Primary 3 and 4 students this year. For more details, kindly refer to the separate letters that have been sent out earlier last week.

We would like to thank all parents and guardians for supporting your child's/ward's holistic development through our programmes.

(v) Gifted Education Programme Identification Exercise 2025 for Primary 3 Students

The Gifted Education Branch of the Curriculum Planning & Development Division carries out an exercise to identify students for the Gifted Education Programme (GEP) annually. The tentative schedule for the two stages of the GEP Identification Exercise 2025 is as follows:

Stage	Date
GEP Screening Exercise	21 August 2025 (Thursday)
GEP Selection Exercise (Only shortlisted students will be invited)	14 & 15 October 2025 (Tuesday & Wednesday)

A separate letter will be given to the Primary 3 students nearer to the date of the GEP Screening Exercise.

(vi) Usage of Photographs on School Official Platforms

Photograph(s) or video recording(s) of your child/ward captured during any school events/programmes may be published within the school website, the school's official social media platforms (e.g., Facebook), as well as the school's official publications or publicity collaterals (e.g., yearbook). From time to time, some photographs would also be reposted on MOE's social media platforms (e.g., Facebook and Instagram) as part of MOE's effort in sharing good school practices.

Should you have any concerns regarding the use of your child's/ward's photographs on school official platforms, you may send an e-mail to HOD ICT & MRL, Mdm Nuurul at dayangku_nuurul_aida_fatima@schools.gov.sg.

8. Parents' Engagement Session

As the saying goes – “It takes a village to raise a child”. In Horizon, we are committed to the holistic education of our students in partnership with parents. We have arranged a series of Parents' Engagement sessions for parents with children at the respective levels via Google Meet on the following dates:

Level	Date
Primary 2	23 January 2025
Primary 3	23 January 2025
Primary 4	16 January 2025
Primary 5	21 January 2025
Primary 6	14 January 2025

More details pertaining to these engagement sessions will be shared with you separately.

9. Chinese New Year Celebration on Tuesday, 28 January 2025

The school will be having a Chinese New Year Celebration on Tuesday, 28 January 2025. The reporting time for the students will be as usual at 7.30 a.m. and dismissal time will be at 10.45 a.m. on that day. Students may come to school dressed in Chinese ethnic attire with school shoes or P.E. attire.

Please note that Wednesday, 29 January 2025, and Thursday, 30 January 2025 are public holidays. All students will report back to school on Friday, 31 January 2025.

We would like to take this opportunity to wish all our Chinese students and families a happy and prosperous Lunar New Year.

10. Photo-taking for Primary 1 and Primary 6 Students for School SMART Cards on Thursday, 9 January 2025, and Friday, 10 January 2025

Primary 1 and Primary 6 students will have their photos taken on Thursday, 9 January 2025, and Friday, 10 January 2025. Students are to don their school uniforms on these 2 days.

11. Calendar of Events

Please refer to the attached annex for Calendar of Events for Term 1. We are confident that you will be active partners with the school by supporting your child/ward in the school's activities.

Thank you for taking the time to read this letter. Let us work together for a fulfilling year ahead!

Your partner-in-education,

Mrs Ong Hui Khim
Principal

Calendar of Events for Term 1, 2025

Date/ Time	Event/Activity	For
<u>Week 0</u> 2 Jan (Thu)	Primary 1 Orientation and Parents' Engagement Session	Parents of Primary 1 students
<u>Week 2</u> 14 Jan (Tue)	Primary 6 Parents' Engagement Session with Briefing on PSLE Matters*	Parents of Primary 6 students
16 Jan (Thu)	Primary 4 Parents' Engagement Session with Briefing on Subject-Based Banding (SBB) Matters*	Parents of Primary 4 students
<u>Week 3</u> 21 Jan (Tue)	Primary 5 Parents' Engagement Session*	Parents of Primary 5 students
23 Jan (Thu)	Primary 2 Parents' Engagement Session* Primary 3 Parents' Engagement Session*	Parents of Primary 2 students Parents of Primary 3 students
<u>Week 4</u> 28 Jan (Tue)	Chinese New Year Celebration (Early dismissal at 10.45 a.m.)	All students
29 Jan (Wed)	Chinese New Year Public Holiday	All students
30 Jan (Thu)	Chinese New Year Public Holiday	All students
<u>Week 5</u> 7 Feb (Fri)	Primary 6 Learning Journey to Asian Civilisations Museum*	Selected Primary 6 classes
<u>Week 6</u> 14 Feb (Fri)	Primary 6 Learning Journey to Asian Civilisations Museum*	Selected Primary 6 classes
<u>Week 7</u> 21 Feb (Fri)	Primary 6 Learning Journey to Asian Civilisations Museum*	Selected Primary 6 classes

* Details of event/activity will be given closer to the event date.

Note:

Events listed here are accurate as of Tuesday, 2 January 2025. Should there be any change or cancellation of events due to unforeseen circumstances, the school will inform you through writing and updates on the school's website.